**Notes Assessment**

These are the things Tegan will look for when grading your notes. Make sure you notes follow these guidelines. If you disagree with any of the statements below (which were compiled from your feedback earlier in the year), please let Tegan know and we can discuss it.

Did not write down information that was not important

All of the information written down is correct

Everything written down is clear and makes sense

All examples are clearly labeled

Can clearly tell where examples begin and end

Has steps written down next to examples

All examples make sense

Includes the steps for HOW to do the concept and not just what the concept is

Has main headings and/or bullet points for main ideas

Has clearly labeled sections in notes

Uses a specific notation for vocabulary

Notes are organized

Has date on notes

Notes are neatly written